



Lake Mead Christian Ministries (LMCM) Minister- Security Officer

Job Type: Full Time

Department: Security (Campus Services)

Reports to: Head of Security Services

Compensation: \$27,000.00 - \$33,000.00

Job Summary: Under general supervision of the Head of Security, the Campus Security Officer assists in maintaining a safe and secure school environment for students, staff, and guests while on all LMCM campuses. Your duties include supervision of students before, during and after school hours, up to and including after school activities such as Visual and Performing Arts, Athletics, special events, etc. Qualifications for this position include experience working with children and strong communication skills.

Required Spiritual Qualities

- Acknowledge Christ as Savior and live life as His disciple
- Support LMCM Mission by making disciples of Jesus Christ through our community involvement
- Demonstrate spiritual flourishing through prayer, Bible study, and outreach to others
- Believe the Bible to be the inspired and authoritative Word of God
- Agree with and actively support the LMCM Statement of Faith
- Evidence the fruit of the Spirit in dealing with people
- Have a Christ-centered home
- Attend and actively participate in an evangelical local church

Essential Job Functions:

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented as necessary.

- Remains mobile and visible by patrolling school hallways, locker rooms, restrooms, Worship Arts Center, MPR, Cafés, Gym, all entrances and exits, and property perimeter. Supervision of parking lot activities during drop off and pickup, as well as during extracurricular activities after school hours
- Examines doors, windows, and gates to ensure security throughout the day as well as at the end of the day
- Ability to work a flexible schedule, including but not limited to, weekends, after school hours, and special events
- Opens entrance and exit gates at the beginning of each day and secures and locks entrance and exit gates at the end of each day as necessary (Last one out of the buildings should close and lock any open gates as they exit school property)
- Observes and gathers information regarding inappropriate activities, student behavior, suspicious activities and any unauthorized person on the property via patrol or live security surveillance cameras.
- Intervenes as necessary to maintain the safety of the students and staff by diffusing threatening situations/confrontations in a positive and constructive manner

- Conducts Video Investigations as requested by Administrative leaders, Dean of Students and/or teaching staff. Prepares student incident reports, referrals, and witness statements as well as all written review summaries and security footage of the incident as needed
- Maintains alertness for problems likely to disrupt the educational process or to be injurious to person or property. Notifies the Head of Security Services, (or Administration), of incidents, threats of harm to students/staff on or near campus, and other issues that require immediate attention
- Mandatory presence at all PILB, CCW, active shooter, and emergency training conducted by the department head or outside contractors to ensure consistent policies and procedures are followed by all staff members
- Approaches individuals entering school grounds, provides assistance, reports presence of unauthorized persons, and/or stops visitors on campus to ensure they have proper authorization to be here
- Maintains communication with Security Staff as well as other departments via Google Chat, Email and two-way radio communications. Attends in-person Security Staff meetings as required
- Maintains positive relationships and acts as a liaison between students, school staff, ministry staff, parents/guardians, law enforcement, and community leaders
- Assist in conducting emergency response plans (ie: fire drills, lockdown drills, etc)
- Acquire certification in Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) within the initial 90 days of hire, maintained certification throughout employment, and is prepared to administer as necessary
- **Other duties as supervisor deems necessary**

Qualifications/Experience:

- CCW Permit required.
- 6 months min prior experience Law Enforcement, Security, Military recommended, but not required.
- Need to be able to complete CPR certification within the first 90 days of employment.

Benefits:

- Qualifies for tax benefits
- Accrued PTO and Sick leave
- Vision - Self Pay Group Policy
- Dental - Self Pay Group Policy
- 403B matching and other retirement programs
- Christian Healthcare Ministries for health care coverage CHM.org - shared cost with employee/employer
- Short and long term disability at the cost of the ministry
- 25,000.00 life insurance at the cost of the ministry
- Additional life insurance up to \$150,000 - Self Pay
- Ministry Scholarship for student tuition and Lil' Eagle's cost reductions
First year hires receive a 50% scholarship, then each year add 5% until you reach a max of 70%